

## **QUICK REFERENCE GUIDE**

## How to download data from Data Behind the Dashboards in Excel or CSV format.

## Step 1: On <u>Data Behind the Dashboards</u> scroll down to the Tableau banner at the bottom of the dashboard and click on the down arrow

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## **Step 2:** Select "Crosstab" from the pop-up

Download X	
Select your file format.	
Image	
Data	
Crosstab	
PDF	
PowerPoint	
Tableau Workbook	
Get the App	

Step 3: Select your desired file type and click the "Download" button

Download Crosstab	$\times$
Select a sheet from this storypoint	
TABLE_DAILY	
Select Format	
Excel CSV	_
Download	